



# WELWYN HATFIELD

Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.

Please ask for:  
Suzanne Hulks

**\*PLEASE NOTE DATE**

12 February 2016

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL RESOURCES OVERVIEW AND SCRUTINY COMMITTEE to be held on **Monday, 22nd February, 2016** at 7.30 pm in the Salvation House, 2 Sterling Court, Mundells, Welwyn Garden City, Herts, AL7 1FT

Yours faithfully

Director (Governance)

## AGENDA PART 1

1. SUBSTITUTION OF MEMBERS

To note any substitution of Members made in accordance with Council Procedure Rules 19-22.

2. APOLOGIES

To note any apologies.

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on 13 January 2016 (previously circulated).

4. ACTIONS UPDATE (Pages 1 - 2)

Report of the Director (Governance) on the status of actions agreed at the last meeting of this Committee.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM XX

6. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

7. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

8. SOPRA STERIA CONTRACT PERFORMANCE - 3RD QUARTER 2015-2016  
(Pages 3 - 8)

9. HR TURNOVER 2015-2016 (Pages 9 - 16)

10. PERFORMANCE INDICATOR REPORT QUARTER 3 (Pages 17 - 28)

Report of the Director (Finance and Operations) which provides this Committee with the performance indicator data collected for those services that fall within its remit

11. REVENUE AND CAPITAL BUDGET MONITORING - PERIOD 9 (Pages 29 - 58)

12. COMMITTEE OVERVIEW WORK PROGRAMME 2015-2016

The pro-forma which sets out the Committee's overview work programme has been updated since the last meeting to enable forward planning of items to be considered to take place. Items which the Committee agrees it would like to consider will be scheduled into the work programme.

13. RESPONSE FROM CABINET/COUNCIL TO OVERVIEW AND SCRUTINY COMMITTEE

There are XX response to report to this meeting.

14. CONSIDERATION OF ITEMS FOR SCRUTINY

To consider

1. Whether any Cabinet decisions should be scrutinised post-implementation (Paragraph 14.1 of the Overview and Scrutiny Procedure Rules)
2. Whether any items which relate to areas covered by the Committee which a member of the Committee may wish to raise with a view to deciding whether an issue should be scrutinised.

The Administration and Opposition Groups each have the right within the Municipal Year to have one scrutiny topic referred to a Sub-Committee.

Where the Committee decides an issue should be scrutinised, a scrutiny Sub-

Committee should be appointed to carry out the specific piece of scrutiny work (Paragraph 6.3 of the Procedure for the Operation of the Overview and Scrutiny Function).

15. COMMITTEE SCRUTINY WORK PROGRAMME 2015-2016 (Pages 59 - 60)

The pro-forma which sets out the Committee's scrutiny work programme is attached to enable forward planning of items to be considered to take place as appropriate.

16. CONSIDERATION OF ITEMS FOR REVIEW GROUPS

To consider any issues for review relating to areas covered by the Committee. Where the Committee decides an issue should be reviewed by a Review Group (ratio 3:2 with an Administration Chairman), this should be appointed to review the specific item.

17. RESPONSE FROM CABINET/COUNCIL TO SCRUTINY RECOMMENDATIONS/REPORTS

There are XX responses to report to this meeting.

18. COUNCILLOR CALL FOR ACTION

To receive any request from a Councillor for a discussion on behalf of residents on an issue affecting a single council ward where local problems have arisen and other methods of resolution have been exhausted.

19. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

20. EXCLUSION OF PRESS AND PUBLIC

The Board/Committee is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for Item XX on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) and Paragraph 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Circulation: Councillors D Bell (Chairman) S Markiewicz  
G Dowler (Vice-Chairman) G Michaelides  
S Chander N Pace  
G Hayes L Page  
C Juggins S Roberts

Executive Board  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Suzanne Hulks**